

PISHILLWITH STONOR PARISH COUNCIL

Minutes of Annual Parish Meeting held at The Village Hall, Russells Water, on Tuesday 6th May 2014

Present

Mr. T. Dunn Chairman
Mr. S. Stracey Vice-Chairman
Mr.P.G. Godfrey
Mr. R. Hunt
Mrs. P. Pearce Parish Clerk

Also present: 4 parishioners - Mr. and Mrs. Richard and Pauline Andrew, Mr. and Mrs. Robert and Susan Owen.

1. Election of Chairman Mr. Thomas Dunn stepped down and Mr.Stracey assumed chairmanship for this agenda item. Mr.Stracey paid tribute to the hard work and commitment of Mr.Dunn and proposed that Mr. Dunn should continue as Chairman for the forthcoming year. Mr.Godfrey seconded the motion, which was carried unanimously; the necessary form was signed and witnessed.
2. Election of Vice-Chairman Mr. Dunn proposed and Mr. Hunt seconded that Mr.Stracey should continue as Parish Council Vice-Chairman for the forthcoming year. Mr.Stracey accepted the position; the necessary form was signed and witnessed.
3. Apologies for absence None
4. Declarations of interests and Dispensations (existence and nature) in respect to items on Agenda None.
5. Public participation seson with respect to items on the Agenda. 9 - Aviva Insurance, 11(c)
6. Minutes of Meeting held on 25th March 2014 These were agreed as a true record and duly signed by the Chairman.
7. Matters Arising
 - a) Reflectors on Stonor Cricket Club posts These had been checked by Mr.Godfrey and Mr. Stracey. No further action.
 - b) Stonor village sign This has now been replaced by OCC .
8. Planning Applications

P13/S1858/HH + Amendment	Marigay,R.Wtr.	The Councillors discussed the amendment, agreeing unanimously to refuse the application, referring to their previous letter dated 21/1/14.
P14/S0625/HH	Thatch Cottage, RW	PC refusal; SODC approval 1/5/14. The Clerk had contacted SODC to point out that the Pishill with Stonor PC consultation response had been wrongly attributed to Swyncombe Parish Council.
9. Finance and Insurance

The Clerk reported that the balance at Barclays Bank stands at £3413.37.

Insurance renewal. This is currently through Came & Company, with whom the Parish Council has an undertaking to remain until May 2015, resulting in lower annual premiums. A parishioner, Mr.Owen, wished to see the Insurance policy, which the Clerk handed him for inspection explaining that it is mandatory for the Parish Council to have such cover. The Parish Council agreed payment of the premium.

Cheque drawn since the last meeting:

Ch.no: 100437 Henley Standard (display ad for Ann Mtgs)	£ 27.84
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Cheques drawn at the meeting:

Ch.nos: 100438 Broker Network Ltd (Ann Ins. premium Aviva 24414511CHC 1/6/14-31/5/15)	£265.00
100439 Oxfordshire Assoc. Local Councils (Ann. sub)	£ 30.00
Vision ICT (Website hosting & support)	£288.00
P.A. Pearce (Clerk's wages 5 wks @ £60+1 mnth tel exps £10=£310 + £50 Petty Cash)	£360.00
Village Hall, Russells Water (mtg hire 2/5/14, 2 hrs @ £6 ph)	£ 12.00

9. Finance and Insurance
 Annual Accounts:
 The Clerk presented the Receipts and Payments Accounts for year ended 31st March 2014, which were agreed and duly signed by the Chairman and Clerk for submission to the internal auditor.
 The Annual Return for year ended 31st March 2014 was accepted by the Parish Council, signed by the Chairman and Clerk and will be submitted to the internal auditor and then to the external auditor in due course. The annual governance statement was also approved by the council. PP
10. Parish Communications
- a) Pishill Notice board Mr. Godfrey confirmed that this is now in place on the wall at ‘The Crown’ Public House, Pishill, and gratitude was expressed by the councillors for his hard work in achieving such a splendid result. The Clerk will publicise the new notice board in the Parish magazines and on the website, in accordance with The Chiltern Society’s terms of grant from the Don Millar Fund. PP
- b) Parish website The Clerk reported that Mrs. Sarah Pullen of SKP Solutions had sent details of the usage: there have been 227 sessions with 138 users. There have been 678 page views, averaging 2.98 pages per session. Views are as follows: General 289 views, Minutes 70, Planning 52, Councillors 45, Contact Us 35, Village Hall 33, History 31, Useful Links 30 and Local Guides 23.
11. Roads
- a) Assendon Spring Mr Hunt reported on the current situation; the Spring is expected to continue to flow until July 2014. The Clerk had written to OCC regarding the inadequacy of the ditch depth. The B480 is continuing to deteriorate, with large, deep potholes and it is hoped that Cllr.Harrold’s input will result in some repair prior to the A4130 Bix Dual Carriage-way works commencing on 12th May 2014. It was reported that bicycle wheels had been buckled and two car accidents had occurred since the potholes became so severe. RH/ PP
- b) Parish potholes These are general and serious. Park Lane is identified as one area in need of repair, as is the B480. PP
- c) A4130 Maintenance Mr. Hunt detailed the maintenance contract and Mr. Owen was shown the schedule of works which had been unsatisfactorily added to the website. The project will commence on or around 12th May 2014 and continue for 30 weeks. For a period of this time, the B480 will be closed at its junction with the A4130 at Lower Assendon. To be monitored. b/f
- d) Balham’s Lane The ditches still need to be reinstated and the Administrator at Stonor Park is investigating OCC’s claim that they are not responsible for the swale ditch in the Park itself. The Clerk is in contact with the Administrator and will forward documentary evidence to OCC when available. PP
- e) Speedwatch Thames Valley Police had operated a speed camera in Stonor recently but, in response to a request, the Clerk has not yet received the details. PP
12. Commons Report
- a) Damage to verge at The Green, RW The Clerk as instructed to continue to pursue this with the developer and, if no satisfactory response is received, to contact SODC Enforcement. PP
- b) Driving on commons Quiet at present.
- c) Driving through fields Quiet at present.
- d) Maidensgrove & Russells Water Commons signs Replacement and/or refurbishment of the three signs plus provision of a fourth new sign was discussed. It appears that the originals may have been silk screen printed. The Clerk has tried on three occasions to obtain a quotation from GB Signs Ltd., without success and an alternative supplier is being sought. Lord Camoys wishes the signs to contain PP

12. Commons Report(cont)
d) Maidensgrove & R.W. Common signs wording prohibiting horse riding, and the Parish Council will discuss this with Lord Camoys following receipt of a guide price for the reprinting. TD
13. Footpaths Report Nothing to report.
14. Refuse & Waste Manag'mnt Nothing to report.
15. Community Governance R'vw This Consultation runs until 31st May 2014, therefore nothing to report at present.
16. Any other business
a) OALC AGM The Clerk gave notice that the OALCAGM will be held on Monday 2nd June at Worton Park, Cassington, 7.00 p.m. Main topic to be Assets Community Value. To request minutes. PP
b) Pishill Church Mr.Stracey expressed the Parish's gratitude to Mr. Godfrey whose continued graveyard commitment ensures that the graveyard and surroundings at Pishill Church are so well tended and attractive.
17. Date, Place and Time of Next Meeting: 1st July 2014, The Village Hall, Russells Water, at 7.00 p.m.

There being no further business to discuss, the Chairman thanked all those for attending and declared the meeting closed.

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Chairman