

PISHILL WITH STONOR PARISH COUNCIL

**Minutes of Annual Meeting
held on 8th May 2017 at The Village Hall, Russells Water**

<u>Present</u>	Mr. T. Dunn	Chairman
	Mr. S. Stracey	Vice-Chairman
	Mr. R. Collett	
	Mr. S.Haq	
	Mr. R. Hunt	
	Mrs. P. Pearce	Clerk

Also present: 1 parishioner: Mr.M. Hoare.

22/17 Election of Chairman Mr. Thomas Dunn stepped down and Mr.Stracey assumed Chairmanship for this agenda item. Mr.Stracey paid tribute to the hard work, planning expertise and commitment of Mr.Dunn and proposed that Mr. Dunn should continue as Chairman for the forthcoming year. Mr.Hunt seconded the motion, which was carried unanimously; the necessary form was signed and witnessed. Mr.Stracey also thanked the Clerk for her work during the year.

23/17 Election of Vice-Chairman Mr. Dunn proposed and Mr. Collett seconded that Mr.Stracey should continue as Parish Council Vice-Chairman for the forthcoming year, carried unanimously. Mr.Stracey accepted the position; the necessary form was signed and witnessed. Mr. Stracey was commended for his commitment to the work of the Parish Council and was thanked by all members.

24/17 Apologies for absence None

25/17 Declarations of interests and Dispensations by Parish Councillors (existence and nature) in respect to items on Agenda Mr. Collett declared an interest in Planning Application P17/S1319/FUL, Marigay, Russells Water, on the grounds that he is a neighbour.

26/17 Public participation session with respect to items on the Agenda
The Chairman invited comments from members of the public. None.

27/17 Minutes of Meeting held on 27th March 2017 These were agreed as a true record and duly signed by the Chairman

28/17 Matters Arising:

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|---|---|--------|
| a) Mobile Phone Mast | Mr.Hunt reported that the application for the mobile phone mast installation is still being processed by Bucks County Council. | b/f:RH |
| b) Future of The Village Hall, Russells Water | This meeting was attended by Mr. Collett (acting as Chairman in the absence of Mr. I. Beecher-Jones) and Mr. Haq. There was a good attendance and a number of volunteers had come forward for the committee. A further meeting is to be held on 9 th May 2017. | |

29/17 Planning Applications

- | | | |
|------------------|---------------------------------|--|
| a) P16/S4287/FUL | Land N. of Old Church, Chr.Cmn. | SODC decision awaited. |
| b) P17/S0873/FUL | Longwood, Maidensgrove | The Parish Council had contacted SODC Cllr. Badcock to request that this application should be referred to the Planning Committee. Decision awaited. |

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29/17 (cont) Planning Applications

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|----|---------------|--|--|
| c) | P17/0993/HH | Nuttall's Farm, Maidensgrove | PC no strong views; SODC decision awaited. |
| d) | P17/S1245/HH | The Views, Maidensgrove | PC approval; SODC decision awaited. |
| e) | P17/S1227/HH | Bentleys, Pishill | PC refusal; SODC decision awaited. |
| f) | P17/S1319/FUL | Marigay, Russells Water | PC refusal; SODC decision awaited. |
| g) | P17/S1531/FUL | Bank Farm (Hundred Hills Viny'd) Pishill | PC approval; SODC decision awaited. |
| h) | P17/S1533/LB | Bank Farm (Hundred Hills Viny'd) Pishill | PC approval; SODC decision awaited. |
| i) | P16/S3003/HH | Orchard House, Pishill | The Parish Council had been asked to investigate this construction though the SODC Enforcement Team, who had confirmed that it was being carried out in accordance with the granted permissions. |

30/17 Finance

The balance at Barclays Bank Community Account stands at £4030.87, which includes the first payment of the SODC Precept of £2400.00.

- a) Parish Council Accounts The Clerk presented the accounts to the Parish Councillors and they were duly adopted. The Chairman and Clerk signed the Receipts & Payments Accounts for the year ended 31st March 2017. The Annual Governance Statement was signed by the Chairman and Clerk and the Accounting Statements 2016/17 were also agreed and signed by the Chairman and Clerk. The Clerk has arranged for these to be given to the internal auditor. PP
- The Exercise of Public Rights period commences on 13th June and ends on 24th July 2017.
- b) Annual risk assessment These details had been sent to councillors before meeting and were agreed unanimously. In accordance with regulations, the Clerk handed a sealed envelope containing the new laptop passwords etc., to Mr. Stephen Haq.
- c) Insurance Renewal Came & Company details had been sent to councillors before meeting. Renewal agreed.
- d) Payments
- Cheques drawn since previous meeting:
- | | | |
|--------------|---|---------|
| Ch.no:100503 | Nettlebed Good Neighbour Scheme (bus donation) | £67.00 |
| 100504 | Henley Standard display adv for ann mtgs – cancelled due to non-arrival | £28.70* |
- (*Subsequently paid through petty cash)
- Cheques drawn at meeting:
- | | | |
|---------------|---|---------|
| Ch.no: 100505 | Came & Company (Insurance Policy No: 24414511CHC 1/6/17-31/5/18) | £288.46 |
| 100506 | Vision ICT (website hosting/support) | £288.00 |
| 100507 | Village Hall, Russells Water (Mtg hire 2 hrs @£12 ph) | £ 24.00 |
| 100508 | P.A. Pearce (Clerk's wages, 5 wks @£72 pw less PAYE £120) = £240 + tel exps (£10) + Petty Cash (£100) | £350.00 |
| 100509 | HMRC (PAYE for Clerk) | £120.00 |
- e) VAT refund claim The Clerk had made a VAT refund claim for £184.38
- f) Clerk's wages These were discussed by the Parish Councillors and it was agreed unanimously to increase the hours worked from 6 per week to 7 per week @ £12 per hour. This reflects the extra work being done on HMRC and administration matters – payment to be implemented with effect from this meeting. Mrs. Pearce thanked the councillors.

31/17 Parish Communications

- a) Broadband Mr..Haq reported that he had attended the Connect8 meeting on 24th April. Connection has been made to the Thames Valley Police mast at Howe Hill resulting in at least 5 Russells Water residents having access to increased 258

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31/17 Parish Communications

Broadband (cont)

Broadband speeds. The implementation of this service in Russells Water requires extra funding, as the connection fee is £250 plus a £100 contribution to infrastructure costs. An unofficial document has been produced showing the comparison in overall costs between using BT landlines etc., and the Village Network service. Increased take-up of this new facility will depend largely on 'line of sight' and the ability of Village Networks to deliver the services required for installation. The pace of installation in Stonor and Pishill is slowing due to the installation capacity required by Village Networks not being readily available. Mr.Haq has been in contact with Village Networks urging them to be more pro-active.

Regarding Pishill, currently there is no volunteer to organise the fund-raising required to connect the whole village. This has resulted in at least one small group of residents joining together, who will contact Village Networks to see whether such groupings would make installation costs affordable.

BT green boxes are still being installed, and connection to each one will be in the region of £30,000. These costs would be jointly funded by the County Council and central Government. Predictions by BT for such a service remains at December 2017, but experience relates that this date could be optimistic, due, primarily, to the difficulty of bringing cabling from the Turville exchange. The Chairman thanked Mr. Haq for all his hard work in connection with the provision of Broadband in the parish.

b) Proposed leaflet drop in Maidensgrove/Russells Water for residents' email addresses

Mr.Collett proposed that a leaflet drop should be made in Maidensgrove and Russells Water encouraging residents to give their email addresses to the Clerk for inclusion on the parish council emailing list. Currently few of the Maidensgrove residents are included although, as a result of Mr. Collett's initial contact, a number of Russells Water residents have now been included on the list at their request. This proposal was agreed unanimously and Mr.Collett and the Clerk will liaise on the production of a suitable note.

PP/RC

32/17 Commons Report

a) Driving on Maidensgrove and Russells Water Commons

Nothing to report.

b) Driving through fields

Upper Assendon Farm and White Pond Farm had not been affected, but there had been some activity at Hollandridge.

c) Right of Way, Russells Water

Mr. Stracey read a letter from the Open Spaces Society in response to one sent from the Parish Council requesting advice. Their reply had not been helpful. The Clerk had contacted the Chiltern Society, who are unable to assist since the area is not designated as a footpath or bridleway.

Following discussion it was agreed that the Clerk should contact Swyncombe Parish Council, who are members of the Open Spaces Society, and to Oxfordshire County Council requesting their assistance.

PP

Regarding this difficulty, Mr.Stracey will ring Hon. William Stonor. SS

d) Pedestrian signage on bend nr. The Pond, Russells Water

Discussed, but rejected.

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31/17 Commons Report
(cont)

- e) Reinstatement of verge opposite Beech Barn, Russells Water Following a Parish Council letter, the owner had reassured the council that reinstatement would take place when all work to Beech Barn is complete, probably at the end of May. b/f

33/17 Roads

- a) Parish Potholes Maidensgrove/
Russells Wtr. Park Lane is in a very poor state - Clerk to report. PP
- b) B480 Some repair work has been carried out, but more work required. Clerk to report. PP
- c) Balham's Lane Serious potholes have occurred on a blind bend in Balham's Lane in Oxfordshire County. Clerk to report. PP
- d) Costs of ditch reinst'ment The Clerk had attempted to obtain this information from OCC, but at Stonor Pk + Balham's La. currently with no success. She will try again. PP

- 34/17 Footpaths Report Mr. Hunt had walked some of the footpaths since the last meeting, and should complete his survey by the next meeting. RH

- 35/17 Refuse & Waste Management Nothing to report.

36/17 Any other business

- a) Mr.Haq reported that damage had occurred to two dishwashers in Stonor as the result of recent works by Thames Water and pressure being excessively high. He is currently pursuing this and will report at the next meeting. SH
- b) Mr.Hunt enquired whether there had been any comments regarding the recent removal of the Stonor bus shelter – none received. He had been in contact with a Stonor resident who had requested the bus shelter for personal use. This was discussed and agreed unanimously. Mr.Hunt will arrange removal from its current storage and delivery – probably after harvest. The Parish Council thanked Mr. Hunt for his assistance in this matter. RH

37/17 Date, Time and Place of Next Meeting

- To be confirmed: Thursday, 13th July, 7.00 p.m. Venue to be decided upon. Mr. Stracey will enquire whether it may be possible to use the Tea Room at Stonor Park Visitor Centre. SS

38/17 Close of Meeting

- There being no further business to discuss, the Chairman declared the meeting closed.

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Chairman