

PISHILL WITH STONOR PARISH COUNCIL

Minutes of Meeting held at The Village Hall, Russells Water on Thursday, 5th April 2018.

Present: Mr. T. Dunn Chairman
Mr. S. Stracey Vice-Chairman
Mr. R. Collett
Mr. R. Hunt
Mr. S. Haq
Mrs. P. Pearce Parish Clerk

Also present: Ms. Anna Badcock (SODC Councillor)

16/18 Apologies and reasons for absence Oxfordshire County Cllr. Mr. S. Harrod (family illness)

17/18 Declarations of interest (existence and nature) with regard to Agenda None

18/18 Minutes of Parish Council Meeting held on 1st February 2018 These were agreed as a true record and duly signed by the Chairman.

19/18 Matters Arising

a) Mobile Phone Mast Mr.Hunt reported that, although the generator is now working, the mast will not be operational until the end of April 2018. RH

20/18 Data Protection

Mr. Haq and the Clerk had produced a Data Protection Audit outlining the information held by the Parish Council, where it is kept and for how long. In respect of information held, the Parish Council will add an assurance that data information will not be given to a third party. It remains unclear as to whether the Clerk can act as Data Protection Officer, but Mr. Haq would also be willing to undertake this role, if permitted under the regulations. b/f

21/18 Defibrillator(s) in Parish

The Councillors discussed the draft letter for delivery to all parishioners. Each Councillor will contact the Clerk with amendments prior to delivery, and delivery will be shared, in order that every householder is contacted. A tear-off slip at the foot of the letter will allow householders to indicate whether they would be prepared to contribute to defibrillator funding. It is hoped that at least two defibrillators can be installed in the Parish, initially at Russells Water and Pishill. ALL

22/18 Planning Applications

P18/S0122/HH	The Pheasantry, Pishill	SODC approval 2/3/18
P18/S0499/HH	Bank Farm, Pishill	PC no strong views; SODC decision awaited
P18/S0519/HH	Garden House, Mdnsgrve	PC no strong views; SODC decision awaited.
P18/S0524/HH	Garden House, Mdnsgrve	PC no strong views; SODC decision awaited.
P18/S0604/HH; 605LB	Cromwell Cot'ge, Stonor	PC approval; SODC decision awaited
P18/S0617/0	The Stables, Russells Water	PC strongly object; SODC decision awaited.
P18/S0623/HH	Chestnut Cot'ge, Mdnsgrve	PC approval; SODC decision awaited.
P18/S0527/FUL	The Orchard, Russells Water	PC objections; SODC decision awaited.

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23/18 Finance

Bank balance The Clerk reported that the Barclays Bank Community Account stands at £2,426.91 and the Queen's Birthday Account at £6.76.

Receipts, Payments

The Clerk reported that the first Precept payment of £2400.00 had been received from SODC. The Parish Council had received a letter from The Parochial Church Council of Pishill thanking the Councillors for their donation of £150.00 towards graveyard maintenance.

Whilst compiling the end of year Bank Reconciliation account, it transpired that Ch.no: 100508 had not been presented to Barclays Bank; this was reissued (see below).

Cheques issued at meeting:

Ch.no: 100530	Oxfordshire Association of Local Councils (ann.sub 2018/19)	£135.06
100531	Village Hall, Russells Wtr (mtg hire 5//4/18, 1½ hrs @ £12 ph)	£ 18.00
100532	P.A.Pearce (unpresented ch. re: Clerk's wages, due 8/5/17)	£350.00
100533	P.A.Pearce (Clerk's wages 10 wks 29/1/18-31/3/18 @ £84pw + postage exps £29.52)	£869.52

External auditors

The Clerk had received emailed details from the recently appointed external auditors, Moore Stephens. The necessary audit forms had not been received. The internal auditor, Mr. Roger Symes has indicated his willingness to undertake the internal audit for the 2017/18 financial year.

Funding requests None received.

24/18 Parish Communications

- a) **Broadband** Mr. Haq reported that Maidensgrove and Russells Water are now 'live'. Latest information indicates that Hollandridge will be functioning in June. Stonor speeds have been improved since broadband became available, with two cabinets serving the village. There was no update available re: Pishill, where a faster service is anticipated in early Summer.

25/18 Roads The Councillors commented that this winter the weather has been much worse than any experienced recently.

- a) **Parish Potholes** All roads and lanes are severely affected. The Clerk was asked to contact OCC Cllr. Mr. S. Harrod indicating dissatisfaction and requesting urgent assistance. It is, however, recognised that the whole country is currently suffering problems, chiefly due to the unusually severe winter weather. It has been reported that central Government is releasing extra funding specifically for dealing with road maintenance issues. PP
- b) **Request from parishioners to supply additional salt bins in Park Lane**
This was discussed by the Councillors, including the possible purchase of a small snow clearing machine. Mr. Stracey will obtain a price for salt bin provision. SS
The Clerk was asked to contact the residents of Pishill Bank to advise PP
that the experience of spreading salt in Hollandridge Lane had resulted in considerable damage to the lane surface. If they wish to proceed, the Parish Council will provide salt and container(s) next winter. b/f

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25/18 (cont)

c) Clearance of ditches in Balham's Lane and Hollandridge Lane

Due to the current extremely wet weather, it has not been possible to clear these ditches at present, but Mr. Hunt has alerted Mr. Philip Shaw, who will give the Parish Council an estimate for the work.

It is intended that this will be funded using the Community Infrastructure Levy (CIL).

RH

PP

26/18 District Cllr. Ms. A. Badcock The Chairman thanked Cllr. Badcock for attending and invited her to address the meeting. Cllr. Badcock drew the councillors' attention to the SODC 'Lottery'. In response to questions, Cllr. Badcock outlined the current position regarding the proposals for additional housing at either Chalgrove or Culham. Cllr. Badcock gave brief details re: Mr. John Cotton's resignation as leader of the Conservative group at SODC.

27/18 Commons Report

a) Driving on Maidensgrove/Russells Wtr Cmn

Nothing to report at present

b) Driving through fields

This had been a problem but, possibly due to the extremely wet weather, nothing to report at present

c) Right of Way-

Gates at Horseshoe Cottage, R. Wtr

Mr.Dunn reported that this is being negotiated on behalf of Lord Camoys through Simmons & Sons.

TD

28/18 Footpaths Report Very muddy.

29/18 Refuse & Waste Management

a) Litter Blitz 2018 This was, as usual, a very successful event, held on two separate weekends; in Stonor on 24/25th February and at Russells Water and Maidensgrove on 24/25th March. The Councillors were delighted with the response, and the Clerk was asked to email, thanking all those who had participated.

PP

30/18 Any other business

a) *World War I – Commemoration Day arrangements – 11th November 2018*

Mr.Hunt had been in contact with Mr. Chris Lloyd-Rogers regarding a beacon, which they will position in Bix at the finalised destination.

The Clerk had been contacted by Brig. A. Myrtle in connection with the proceedings and the Councillors were asked their opinion on whether they had a preference the ceremony to take place on Bix Common, with the Bix Village Hall as a refreshment venue, or at Bix Manor,, where permission is being sought to utilize the field at the rear (owned by the Fleming family) for the beacon. The Councillors unanimously agreed that they favoured Bix Manor.

Following this discussion, the Clerk was asked to contact Brig. Myrtle, also offering a £100.00 Parish Council donation towards the event. (Details required of cheque signatory).

PP

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30/18 Any other business (cont)

b) *BBC Radio Oxford "Shout Out Oxfordshire"*

The Clerk gave details of this BBC initiative inviting volunteer groups, etc., to have a 45-second appeal, free of charge, for at least a week, to be put on BBC Radio Oxford iPlayer for a month, to ask for members or volunteers, donations of items, skills or time, more people to use a community service, but not for money. Calls should be made to Mark Watson (BBC Broadcast Journalist) on 01865 889022 between 10 am-4 pm on Tuesdays and Fridays.

c) *The View's, Maidensgrove.*

Mr.Collett proposed, and the Councillors agreed unanimously, that the developers of 'The Views', Maidensgrove, should be asked to reinstate the verges outside the property, which have been damaged during reconstruction work. (It is appreciated that this has not been assisted by the extremely wet weather during the Winter). The Clerk was asked to contact the agents/developers accordingly.

PP

d) *Snow clearance in Maidensgrove.*

Parishioners had asked the Parish Council to discuss the problem of snow blocking the road across Maidensgrove. The Clerk had contacted OCC Highways, but due to their already heavy commitments, they are unable to assist. Mr.Stracey suggested that it may be possible that Mr. Derek Cheriton could clear snow on the rare occasions it is necessary, and he will make contact to see whether this could be arranged on an ad hoc basis.

SS

31/18 Date, Time and Place of Next Meeting

This will be the Annual Parish Meeting and the Annual Meeting.
To be confirmed, Thursday, 17th May 2018, 6.30 p.m., at the Village Hall, Russells Water.
The Clerk was asked to invite OCC Councillor Mr.S.Harrold to this meeting.

PP

32/18 Close of Meeting There being no further business to discuss, the Chairman declared the meeting closed.

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Chairman