

**PISHILL WITH STONOR PARISH COUNCIL**

**Minutes of Meeting held via Zoom technology on Wednesday 27th May 2020**

<u>Present</u>	Mr. T. Dunn	Chairman
	Mr. S. Stracey	Vice-Chairman
	Mr. R. Collett	
	Mr. S. Haq	
	Mr. R. Hunt	
	Mrs. P. Pearce	Parish Clerk

Also present remotely: Miss B. Burley, Mrs. G. Evans, Mrs. R. Walmsley

Separate Notes had been circulated throughout the Parish to accompany the Agenda

18/20	<u>Apologies for absence</u>	None
19/20	<u>Declarations of interests and dispensations re: items on the agenda</u>	Cllr. S. Haq declared a personal interest in 23/20 Planning Application No: P20/S1429/HH Renvyle, Stonor.
20/20.	<u>Public participation re: items on the agenda</u>	Mrs. R. Walmsley 27/20
21/20	<u>Minutes of Parish Council Meeting held on 15th January 2020</u>	Agreed as a true record and signed in vision by Chairman
22/20	<u>Matters Arising from Parish Council Meeting held on 15th January 2020</u>	None
23/20	<u>Planning Applications</u>	
	P19/S0653/FUL Turville Park Farm	Parish Council (PC) fully supports on basis of farm diversification essential for rural economy. SODC approval 16 <sup>th</sup> January 2020.
	P19/S2872/FUL Horseshoe Cottage, RW	Parish Council objected. Application withdrawn on 12 <sup>th</sup> March 2020.
	P20/S0058/HH Cromwell Cottage 19 Stonor	PC fully supports – very little impact. Application withdrawn on 25 <sup>th</sup> February 2020
	P20/S0183/FUL The Beehive, Russells Water	PC fully supports but noted concerns from neighbours re: landscaping and lighting to garage etc. SODC approved 30 <sup>th</sup> March 2020
	P20/S0186/HH Doveswood, Maidensgrove	PC no objections. SODC approval 27 <sup>th</sup> February 2020
	P20/S0723/HH Woodlands Cottage, 9 Stonor	PC no objections. SODC approval 7 <sup>th</sup> April 2020
	P20/S0818/FUL Stonor Park (variation of condition)	PC fully supports. SODC decision awaited.
	P20/S1040/FUL Chiltern Hills Farm, RW	PC ‘has a response to this application’: “Whilst the parish Council does not object to the proposal, it would seem logical to locate the proposed structure where the other buildings are situation which would be less intrusive in the open countryside”. SODC decision awaited.
	P20/S1195/FUL Grove Farm, Patemore Lane, Pishill	PC strongly objects: The proposed pods are too close to, and overlooked by residential properties, will lead to increase in traffic, air/noise/light pollution; potential for expansion onto other parts of the site; little or no benefit to local community”. SODC decision awaited.
	P20/S1429/HH Renvyle, Stonor	PC fully supports. SODC decision awaited.

24/20 Defibrillators - Continuing Maintenance

This is currently being carried out by the Clerk until such time as the Covid-19 situation is resolved, when other volunteers will take over in their local area. (3 volunteers already recruited)

25/20. Parish Communications

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| a) | Noticeboard at Pishill                                    | It has not been possible to arrange the reinstatement of the noticeboard removed at The Crown following the installation of the defibrillator. It is hoped to deal with this following resolution of Covid-19.  | TD/SS     |
| b) | Damaged board at Stonor                                   | During recent storms, the glass door to the notice board was blown away. This requires repairing, or replacement of the board.<br>Councillors discussed and requested the Clerk should obtain an estimate for its replacement – if possible, by Mr. Guy Godfrey who had fabricated the new Pishill noticeboard.   | PP        |
| c) | Modification of website to achieve greater accessibility: | Central Government legislation stipulates that, by September 2020, the Parish Council website must be ‘responsive’. Mr.Haq had looked into the figures produced by the current website provider, Vision ICT (£650) which he considers to be competitive but feels that it should also include an upgraded and improved design. Clerk to contact Vision ICT accordingly. | PP        |
| d) | Group ‘io’ communication                                  | Implementing an interactive communication system to run in conjunction with the parish mailing list was discussed. It was agreed that this could be a helpful innovation, but the councillors asked Mr. Haq to send them the ‘link’ detailing how the process works, before making a final decision.  | SH<br>b/f |
| e) | Update to Emergency Plan                                  | This was discussed and agreed to be brought forward following the easing of the Covid-19 virus ‘lockdown’.  | b/f       |

26/20 Roads

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| a) | B480                     | Still requires maintenance. Clerk constantly chases OCC Highways and ‘Fix my Street’. To continue.  | PP       |
| b) | Ditches                  | Mr. Hunt spoke to Philip Shaw last week, who had delayed the work because of Covid-19. He now can undertake this work shortly, but currently there is no precise date.  | b/f      |
| c) | Swale ditch, Stonor Park | It seems sensible for the swale ditch and pond to be cleared Community during the dry weather. This can be accomplished by using Community Infrastructure Levy funds available to the Parish Council. The Clerk was asked to contact OCC initially to ascertain whether they would re-line the pond. Also Clerk to ascertain whether re-lining would be covered by CIL money. | PP<br>PP |

27/20 Commons Report

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| a) | Driving on Commons | Continues to be a problem at this time of the year. The Councillors took note of the query raised by Mrs. Walmsley re: dog excrement, which is an increasing problem now that the Commons are being used for the permitted period of exercise during the Covid-19 ‘lockdown’. The Clerk was asked to contact SODC regarding the possibility of their refuse team emptying dog excrement bins, if provided.<br>Additionally, a barbecue was lit over the Bank Holiday weekend and, coupled with the dry grass due to the lack of rainfall, this also causes | PP |
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27/20 Commons Report (cont)

concern. Following discussion, it was agreed that the Chairman should write to Stonor Park asking whether dog excrement bins could be provided and whether they would agree to adding an additional notice prohibiting barbecues. TD/PP

b) Driving on fields Mr. Hunt reported that this is more active at present.

28/20 Footpaths Report

Nothing to report at present.

29/20 Refuse and Waste Management

a) Litter Blitz report Mr.Hunt reported that this was well supported and an average amount of refuse was collected. (The equipment had initially been delivered to Lower Assendon, rather than to Upper Assendon Farm as requested). The Chairman thanked Mr. Hunt and all volunteers.

b) Purchase of litter pickers etc. Mr.Haq reported that a set of good quality litter pickers, including hi-viz vests similar to those provided annually by Grundon’s for the litter blitz, would cost in the region of £20 each. This would not include bin bags. The Councillors agreed that 20 sets should be purchased, and Mr. Haq will organise this accordingly. To be funded through CIL. SH

30/20 Administration

a) Clerk’s Contract This has been finalised by the Clerk and Mr. Collett and has been circulated to all parish councillors for their agreement. ALL

31/20 Finance

a) Bank statement The Clerk reported that the Community Account balance is £12,930.88 and the Flexible Current Account remains at £6.76

b) Annual Government & Account-ability Return (AGAR) The Chairman signed the AGAR form, in vision. Clerk to submit to external auditors, Moore Stephens. PP

c) Community Infrastructure Levy The Parish Councillors unanimously agreed acceptance of CIL monies due from SODC – Clerk to inform SODC accordingly. PP

d) Receipts and payments 1<sup>st</sup> instalment of SODC Precept received, £3000.00  
VAT return submitted on line by Clerk.

Cheques drawn since last meeting:

Ch.no: 100590	Oxfordshire Assoc.Local Councils (ann.sub)	£140.42
100591	Cancelled	
100592	P.A. Pearce (expenses)	£ 50.11
100593	P.A.Pearce (Clerks wages 10 wks @ £84)	£840.00
100594	HMRC overdue Payment	£294.69

Cheques drawn at meeting:

100595	Chiltern Society (ann.sub)	£ 30.00
100596	HMRC PAYE	£110.40
100597	P.A.Pearce (Clerk’s wages 8 wks @ £84 - £672-110.40	£561.60

e) Funding Litter picking equipment In accordance with item 29/20 it was agreed to fund purchase of litter picking equipment.

f) ‘Quickbooks’ Discussion re: possible change from paper book-keeping to ‘Quickbooks’, or similar.

31/20 Finance (continued)

f) 'Quickbooks' (cont)

The data is stored electronically, with all parish councillors having access to the details. Mr.Haq will review the quoted costs, which the parish councillors had considered to be high. SH

32/20 Date, place and time of next meeting To be confirmed: Wednesday 22<sup>nd</sup> July 2020 at 7.00 pm, either by Zoom, or face to face at venue to be advised.

Close of Meeting The Chairman thanked all those for attending, the meeting concluded at 8.20 p.m.

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Chairman