

PISHILL WITH STONOR PARISH COUNCIL

Minutes of Parish Council Annual Meeting held at The Village Hall, Russells Water on Monday, 16th May 2011

<u>Present</u>	Mr. T. Dunn	Chairman
	Mr. S. Stracey	Vice-Chairman
	Mr. P.G. Godfrey	
	Mr. R. Hunt	
	Mrs. D. Newell	
	Mrs. P. Pearce	Parish Clerk

Also present: 2 members of the public, Mrs. P. King, Mr. J. Scullard.

- Election of Chairman The Vice-Chairman, Mr. S. Stracey took the chair and thanked Mr. Dunn for his knowledgeable work as Chairman over the past year, particularly in respect to the workload in connection with the Stonor Arms applications. Mr. Stracey then proposed that Mr. Dunn be elected as Chairman for the forthcoming year, seconded by Mrs. D. Newell and carried unanimously.
Mr. Dunn signed the Chairman's Declaration of Office form.
- Election of Vice-Chairman Mr. Dunn thanked Mr. Stracey for his assistance as Vice-Chairman over the past year and also thanked all his colleagues on the Parish Council for their committed work. Mr. Dunn proposed and Mr. Godfrey seconded that Mr. Stracey should be elected as Vice-Chairman for the forthcoming year; carried unanimously.
- Declaration of interests (existence and nature) with regard to items on the agenda None.
The Clerk received completed Declaration of Interest forms from the Parish Councillors for onward transmission to SODC.
- Public participation session with respect to items on the agenda None.
- Minutes of Parish Council Meeting held on 30th March 2011 These were agreed as a true record and duly signed by the Chairman.
- Matters Arising
 - OCC Proposed Residential Parking Provision Policy for new developments: Mr. Dunn was investigating this matter.
- Planning Applications

P10/E01892	Bluebell Cottage, Pishill	SODC approval.
P10/E1907	Armshill Wood Cottage, Stonor	SODC approval.
P10/E1990	The Orchard, Russells Water	SODC approval.
P11/E0048	Lodge Farm Cottage, M'gve	SODC approval.
P11/E0252lb	Rose Cottage, Russells Water	PC no strong views; SODC refusal.
P11/E0441	Little Doveswood, M'gve	PC refusal; SODC decision awaited.
P11/E0533	Stonor Arms (opening hrs)	PC approval; SODC decision awaited.
P11/E0700	Stonor Arms (planting scheme)	PC approval; SODC decision awaited.
P11/E0731	Lodge Farm Cottage, M'gve	PC no strong views; SODC decision awaited.
PE/00237/10	Cookley Hill Farm, M'gve	No further news from SODC.
APP/Q3115/A/11/2144195/NWF	Oak Tree Farm, Christmas Common	No decision received.
- Finance
 - The Clerk presented the Summary of Receipts and Payments for the year ended 31st March 2011, which were accepted and duly signed by the Chairman and Clerk for submission to the internal auditor. PP
The accounts were also agreed and signed by the Chairman and Clerk.
The Annual Return for the year ended 31st March 2011 was accepted by the Parish Council, signed by the Chairman and Clerk and will be submitted to the internal auditor and then to the external auditor in due course. PP

8. Finance (cont)

- b) The Clerk presented details of a competitive quotation for Parish Council insurance received from Came & Company (Aviva Policy). After discussion it was agreed that the quotation from Aviva be accepted, and the Clerk was to write to Aon to decline their offer. Cheque drawn for payment of premium. PP
- c) Registration of Parish Council as an Employer: This was fully discussed; the Clerk confirmed that her tax had been paid up to September 2011 and it was therefore agreed that she should write to HMCE pointing this out and requesting exclusion from the registration on the grounds that the Clerk is the only Parish Council employee and has been responsible for self-employed tax payments, as confirmed in writing from HMCE previously. To be brought forward. PP
Prior to registration as an employer, the Parish Council should put in place an official contract of employment for the Clerk and a specimen example was discussed at the meeting. b/f
- d) VAT remittance not yet received - Clerk has written to HMCE and Barclays Bank, r replies awaited.
- e) The balance at Barclays Bank stands at £2310.82.
Cheques drawn at the meeting:
- | | | | |
|-------|---|----------------|---------|
| Ch.no | 100358 P.A. Pearce (Clerk's salary + tel.exps) | £262.50+£10.00 | £272.50 |
| | 100359 Cancelled | | |
| | 100360 Petty Cash | | £ 80.00 |
| | 100361 Village Hall, Russells Water (mtg hire - 2 hrs @ £6.00 ph) | | £ 12.00 |
| | 100362 Broker Network (Aviva Insurance policy 24414511CHC) | | £277.89 |

9. Roads

- a) Blocked grips of B480 between Stonor and Middle Assendon No action has been taken by OCC and water is still flowing out from one drain, crossing the carriageway and going into another drain further down the road. The gullies have been emptied, but this does not address the problem. Clerk to write again. PP
- b) Pothole near 'The Lookout', Russells Water. No action taken by OCC, and the verge is being damaged. Clerk to write again. PP
- c) Pothole near Five Horseshoes. Clerk to contact OCC for this to be dealt with. PP
- d) Potholes at Lodge Farm Lane, Maidensgrove. Prof. Kempner had contacted OCC Cllr. Mr. Rodney Rose, who had pursued the matter. The lane is badly damaged and OCC have agreed to undertake extensive works in the future. At present, planings are being used as a temporary measure. To be monitored. b/f
- e) Potholes at Hollandridge Lane Mr. Hunt was thanked for his assistance in dealing with the delivered planings, which are of some assistance. To be monitored. b/f
- f) 180K Bike Ride, Challenge Henley on Thames, 18th September 2011. The Chairman reported on this event, which has not been fully publicised. The route passes through the Parish, and it is understood that the roads will be closed for the day. The Clerk was instructed to write to OCC to ascertain fuller details; serious concern was expressed that neither OCC nor the organisers have consulted the local community, who are largely unaware of the proposals. PP

10. Commons Report

- a) Driving on commons Grass kite users again visited the area earlier in the Spring, but the grass is now too long for this activity. No motorised vehicles have been observed recently. b/f
- b) Driving through fields No activity during the past two months. b/f

11. Footpaths Report

Mr. Godfrey reported on the following:

- a) Vandalised stile FP20/BR22 West end of Long Wood. This has not been repaired. b/f
- b) Vandalised Gate on PS17. This gate is lying on the ground approx. 200 meters from the junction with PS22. It does not impede the passageway of walkers. b/f

12. Refuse and Waste Management Nothing to report.
13. Communications - the way forward for the Parish Council
Since the previous meeting, it has become clear that there should be some reconsideration of the way in which parishioners are contacted. The Parish Council currently uses the Russells Water website and four local notice boards, one of which is 'unofficial', in order to publicise meetings and to give official information.
After discussion it was agreed that the Clerk should request help from Mr J. Blumfield who has volunteered to assist in setting-up a Pishill with Stonor Parish Council website and email facility. The aim of the website will be to publicise matters of general information, in addition to the official notices currently displayed on the notice board in Stonor. Further thought is to be given to this matter for discussion again at the next meeting.
14. HM The Queen's Diamond Jubilee - June 2012
The Parish Councillors will be giving thought to the form and organisation of celebrations for the Jubilee, particularly in connection with a person, or persons, who would be willing to be responsible for the co-ordination of such an event. For discussion at the next meeting.
15. Townlands Hospital Update No further news has been received.
16. Information Pack This had been circulated and the new pack issued at the meeting.
17. Any other business
a) Review of Heathrow Noise Mitigation This document was handed to Mr. Godfrey, who agreed to report his findings at the next meeting.
18. Date, Time and Place of Next Meeting To be confirmed: Tuesday, 5th July 2011, 7.p.m.,
The Village Hall, Russells Water.

There being no further business to discuss, the Chairman thanked those present and declared the meeting closed.

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Chairman