

PISHILL WITH STONOR PARISH COUNCIL

Minutes of Meeting held at The Village Hall, Russells Water on Tuesday, 25th June 2012

Present: Mr. T. Dunn Chairman
Mr. S. Stracey Vice-Chairman
Mr. P.G. Godfrey
Mr. R. Hunt
Mrs. D. Newell
Mrs. P. Pearce Parish Clerk

One member of the public present: Dr. B. Snell.

1. Apologies and reasons for absence None
2. Declarations of interests (existence and nature) with regard to items on the agenda None.
3. Public participation session with respect to items on the agenda Item 9(a)
4. Minutes of Annual Parish Meeting held on 15th May 2012 These were agreed as a true record and duly signed by the Chairman.
5. Matters Arising from Annual Parish Meeting None.
6. Minutes of Annual Meeting held on 15th May 2012 These were agreed as a true record and duly signed by the Chairman.
7. Matters Arising from Annual Meeting
 - a) OALC Planning Meeting, 11th July Didcot Civic Hall 9.30-1.00 The Chairman and Clerk will attend. TD/PP
8. Planning Applications

P11/E2329ret	Stonor Arms, condensor units	SODC approval.	
P12/S0069lb	Commonside, Russells Water	SODC approval.	
P12/S0235	Treetops, Maidensgrove	SODC approval.	
P12/S0349	Well Cottage, Stonor	SODC approval.	
P12/S0438	Old Dairy Buildings, Stonor Pk.	SODC decision awaited.	
P12/S0515	Pine Ridge, Stonor	SODC decision awaited.	
P12/S0845	Wool Loft, Stonor Pk.	PC to make decision.	
PE.00237/10	Cookley Hill Farm, M'grve	No further news, bring forward.	b/f
EE06/101	Car pkg outside Cookley H.Frm	SODC replied that they have no powers to enforce removal of vehicles.	
P11/E1701	Beech Barn,RW, verge damage	SODC replied that they have contacted the applicant's agent, but have no powers to enforce repair to damaged verges.	

Neighbourhood Planning Briefing, 3rd July, 6-8 pm, SODC: Mr. Hunt and Mr. Stracey will attend. RH/SS
9. Communications
 - a) Parish Council Website: Mr. Godfrey reported that the website is nearing completion. The Clerk and Mrs. Newell had visited SKP for an introductory session and the Clerk will be visiting SKP again for further familiarisation and instruction. Councillors had all accessed the draft website, which is regarded as being clear and simple to access. Mr. Godfrey proposed a vote of thanks and paid warm tribute to the work of Dr. Snell and Mrs. Reed; this was seconded by the Chairman and endorsed by all members of the Parish Council. The working group is now to be disbanded and the website will be operated by the Clerk and Mrs. Newell on behalf of the Parish Council. It is hoped that the website will be fully operational by August 2012. Mrs. Newell suggested that a flyer be delivered to all households giving details of the website, and the date of its inauguration. It is proposed that the reverse of the flyer will include a 'suggestion page', inviting residents to comment on the website and to propose items which DN/PP .../2

9. Communications - Parish Council Website (cont)

- a) could be included. The Parish Council will consider all suggestions.
 Mr.Dunn had consulted Mr. Julian Blumfield on the contract for the website as presented by Vision ICT through SKP. Mr. Blumfield had made various comments, which were read to the meeting and the Clerk was instructed to contact SKP, specifically with regard to whether the telephone support for future years is to be included within the fees. The website is hosted by a very reputable hosting company, Rackspace. There are some typographical errors contained in the contract, which the Clerk will bring to the attention of Vision ICT for correction prior to signature. PP
 With regard to Parish Councillor's information on the website, it was agreed that photographs should not be included; names, addresses and telephone numbers will be included, but not personal email addresses; emails will be directed through the Clerk. PP
 The Parish Council agreed that the fee of £474.00 should be paid to Vision ICT (*see Finance - 10*). Mrs.Newell considered that a notice board for Pishill would still be desirable; the councillors agreed and the Clerk was asked to obtain quotations for a board, which will be placed near to The Crown Public House, by kind permission of the owner. PP
- b) Oxonline Broadband Survey: The Clerk drew attention to the Oxonline survey which, it is hoped, will act as a spur to improve broadband access and speed within rural Oxfordshire. Councillors will circulate details to as many parishioners as possible. ALL

10. Finance

- a) Annual Accounts - response from Internal Auditor: The Clerk reported that there had been no issues raised by the internal auditor. The forms are now to be sent to the external auditor. PP
- b) Risk Assessment for Parish Council, 2012/13: The risk assessment was considered by the Councillors and no alterations were made.
- c) Aviva Insurance Policy renewal - The binding agreement form had been completed by the Clerk and returned to the brokers.
- d) Secondary Barclays Bank Account - Jubilee accounts - The balance in this account stands at £1272.50, with a small number of remaining cheques and miscellaneous cash donations still to be banked. On payment of the accounts for provision of food, drinks etc., the remaining balance will be divided between the Village Hall at Russells Water and Help the Heroes, (through Ms.Val Lloyd and Mr.Chris Lloyd-Rogers) who each kindly loaned tables, chairs etc. b/f
 The account will then be closed.
 Cheques drawn at the meeting:
 Ch.no: 100001 W. Stracey & Son (provision of meat & vegetables) £793.48
 100002 T.B. Dunn (Majestic Bill repayment for provision of wine etc) £541.68

The Clerk reported that the balance at Barclays Bank stands at £2214.42

Cheques drawn at the meeting:

Ch.no: 100388 RJS (IA) Ltd. Internal Auditor fee	£150.00
100389 Chiltern Society (annual donation 2012)	£ 25.00
100390 Village Hall, Russells Water (mtg hire, 25/6/12 2½ hrs @ £6ph)	£ 15.00
100391 P.A. Pearce (Clerks wages June/July £420+£20 tel exps)	£440.00
100392 Vision ICT (Parish Council website) £395.00+£79 VAT	£474.00

11. New Code of Conduct Details had been circulated to all Parish Councillors prior to the meeting. Pishill with Stonor Parish Council resolved that the code of conduct adopted by South Oxfordshire District Council be adopted as the code for members and co-opted members with effect from 1st July 2012, or such other date as may be specified in regulations, to replace the current code of conduct, and the Clerk was requested to notify the monitoring officer of South Oxfordshire District Council of the passing of the resolution. PP

12. Local Government Boundary Commission The Clerk summarised details of the Electoral Review for South Oxfordshire. Details placed in information pack.

13. H.M. The Queen's Diamond Jubilee - Parish Big Lunch and Beacon Lighting
 The Chairman paid tribute to the hard work undertaken by all the Stracey family at White Pond Farm, Stonor, where the Jubilee Big Lunch was held very successfully on Sunday, 3rd June 2012 catering for 174 parishioners. The councillors added their thanks and Mr Hunt concluded by saying that the event was very successful as a direct result of the facilities made available at White Pond Farm. The Chairman also thanked Mr. Hunt for his hard work in assembling and dismantling the Beacon, which was lit at 10.15 p.m. on Monday 4th June, as part of the national beacon lighting. Additional thanks were also extended to Mr.Jeremy Newell,Mr.Keith Pearce and Mr.Robert Lowe, who had all assisted.
14. Roads
- | | | | |
|----|------------------------------|---|-----|
| a) | Ditches near Stonor | Mr.Hunt will telephone Mr.Keith Stenning (OCC Highways) as this work has still to be done. (0845 310 1111) | RH |
| b) | Potholes in R.Wtr and Mgve | Mrs.Newell reported that these potholes are very dangerous now, and she will also telephone Mr.Stenning. | DN |
| c) | 'Lodge Farm' lane potholes | As above. | |
| d) | Triathlon proposals for 2012 | Mr.Dunn reported that he had been informed by Mr.P. Ronald of OCC Highways that there would be a meeting held between OCC, 'Just Racing', Bix & Assendon Parish Council and Pishill with Stonor to discuss the arrangements for 2013,but that there were no proposals to alter the route for this year. Mr.Dunn awaits further information. | TD |
| | | After discussion, the Clerk was instructed to write to Cllr. Rodney Rose at Oxfordshire County Council indicating that the Parish Council is weary of their inaction. | PP |
| e) | Rock Salt bin | To be brought forward to September meeting. | b/f |
| | | Generally: The Clerk was instructed to write to the new County Councillor, Mrs.Caroline Newton, expressing the Parish Council's very considerable concern at the poor maintenance of the roads locally and drawing her attention to the frequency of Parish Council complaints re: potholes. | PP |
15. Commons Report
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| a) | Driving on commons | Mrs.Newell reported no activity at present. | |
| b) | Driving through fields | Mr. Hunt reported no activity at present. | |
16. Footpaths Report Nothing to report.
17. Refuse & Waste Management Nothing to report.
18. Report from Insp. Mark Harling, Thames Valley Police The Clerk summarised this report, which was added to the Information Pack.
19. Townlands Hospital Update Nothing to report at present.
20. Information Pack New pack issued.
21. Items for Parish Magazines Website announcement.
22. Date, Place and Time of Next Meeting To be confirmed: Thursday, 20th September 2012, 7.p.m at The Almshill Room, The Quince Tree, Stonor.

There being no further business to discuss, the Chairman declared the meeting closed.

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 Chairman

