

PISHILL WITH STONOR PARISH COUNCIL

Summary of Receipts and Payments Accounts for the year ended 31st March 2018

Previous Year		Current Year
£.p.	RECEIPTS	£
4800	Precept	4800
186	SODC credit	Nil
154	HMRC Payment (VAT)	184
673	Oxfordshire Association of Local Councils (Transparency Code grant)	Nil
162	Cancelled unrepresented cheques from 2015	Nil
Nil	Community Infrastructure Levy	825

5975 TOTAL RECEIPTS

5809

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PAYMENTS

2209	General administration
3688	Salaries and wages
405	Donations and subscriptions

1369

3362

699

6302

5430

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Receipts and Payments Summary

Cash book balance brought forward
Add total receipts
Less total payments

1697

5809

5430

2076

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These cumulative funds are represented by Barclays Bank at 31/3/18

2426

Less unrepresented cheques from 2017/18 £350

350

2076

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Signed..... Signed..... Date.....
T.B. Dunn (Chairman) P.A. Pearce (Parish Clerk/RFO)

Supporting notes for the Summary Receipts and Payments

The Parish Council owns a Lenovo laptop and mouse and a Brother DCP-1510 Mono printer – both purchased in December 2016 at a total cost of £656.52

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**Explanatory Notes to accompany Receipts & Payments Account
for year ended 31st March 2018**

1. <u>Receipts</u>		Relevant Minute Date and Number
a) Community Infrastructure Levy (£824.84) received from SODC		30/11/17 75/17
2. <u>Payments</u>		
a) <u>General administration</u> costs decreased from £2209 to £1369 due to a non-recurring purchase of a laptop and scanner for use by the Clerk during 2016/17.		8/5/17 30/17d 13/7/17 46/17
b) <u>Salaries and wages</u> decreased from £3688 to £3362 due to no March Parish Council meeting, hence wages not drawn until April 2018.		
c) <u>Donations and subscriptions</u> rose from £405 to £699 due to Parish Council agreeing to settle entire year's donation (£268) to the Nettlebed Good Neighbour Scheme bus, rather than quarterly payments.		30/11/17 73+75/17
2. <u>Section 137 Payment</u>		
Chiltern Society donation (£30.00)		13/7/17 47/17
3. <u>Section 214 Payment</u>		
Donation to Pishill Church for graveyard maintenance (£150.00)		1/2/18 8/18

Register of Fixed Assets held by Pishill with Stonor Parish Council as at 31st March 2018

Lenovo laptop and mouse + Brother DCP-1519 Mono printer Cost £656.52 in December 2016

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Bank Reconciliation as at 31st March 2018

Balance at Barclays Bank Community Account 4071197	£2426.91
<i>Unpresented cheques:</i>	
100508 Mrs. P.A. Pearce, Clerk's wages and expenses (lost in post)	350.00

Cash book balance	£2076.91
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List of Cheques over £100 drawn in period ended 31st March 2018

8/5/17	100505	Came & Company (insurance with Aviva)	£288.46
8/5/17	100506	Vision ICT (Website supervision)	£288.00
8/5/17	100509	HMRC	£120.00
26/6/17	100510	RJS (Internal auditor)	£150.00
13/7/17	100514	Clerk's wages	£686.00
21/9/17	100516	Clerk's wages + expenses	£887.96
29/11/17	100519	Clerk's wages + expenses	£934.00
29/11/17	100524	Nettlebed Good Neighbour Scheme bus	£268.00
1/2/18	100528	Clerk's wages + expenses	£790.00
1/2/18	100529	Pishill Church (graveyard donation)	£150.00
<i>Unpresented at year end</i>			
8/5/17	100508	P.A. Pearce – lost in post, Clerk's wages and expenses	£350.00