

PISHILL WITH STONOR PARISH COUNCIL

Minutes of Annual Meeting held at The Crown Inn, Pishill on 13th May 2019

<u>Present</u>	Mr. T. Dunn	Chairman
	Mr. S. Stracey	Vice-Chairman
	Mr. R. Collett	
	Mr. S. Haq	
	Mr. R. Hunt	
	Mrs. P. Pearce	Parish Clerk

Also present: Four parishioners: Mrs. C. Downing, Mr. E. Emmett, Mr. and Mrs. A. Phipps

20/19 Election of Chairman

The Chairman opened the meeting and then immediately stood down prior to the election of a new Chairman.

Mr. Stracey (Vice-Chairman) took the chair and thanked Mr. Dunn sincerely for all his hard work over the past year, and, in particular, for his depth of planning knowledge which has been extremely beneficial to the parish councillors. Mr. Stracey proposed that Mr. Dunn be invited to be Chairman again for the forthcoming year; this was seconded by Mr. Richard Hunt and carried unanimously.

21/19 Election of Vice-Chairman

The Chairman thanked the parish councillors and proposed that Mr. Stracey be Vice-Chairman for the forthcoming year. This was seconded by Mr. Richard Collett and passed unanimously.

22/19 Signing of Declaration of Acceptance of Office for all Parish Councillors and completion of Registers of Interest

All Parish Councillors signed the appropriate forms which were duly witnessed by the Clerk. Mr. Dunn and Mr. Stracey also signed Declarations in respect of Chairman and Vice-Chairman. Registers of Interest forms were completed and handed to the Clerk, who will photocopy them for the parish council records and send the originals to South Oxfordshire District Council.

PP

23/19 Apologies for absence None received.

24/19 Declarations of interests and dispensations re: items on the Agenda None

25/19 Public participation re: items on the agenda Item 33/19 (road signs)

26/19. Minutes of Meeting held on 28th March 2019 These were agreed as a true record and duly signed by the Chairman.

27/19 Matters Arising None

28/19 Planning Applications

P19/S0305/FUL Stonor Park – Inst. 6 Shepherd’s Huts + facilities SODC approval 1/5/19

P19/S0885/HH Lodge Farm Cottage, Maidensgrove PC fully supports; SODC decision awaited

P19/S0953/HH Bridleway Barn, Russells Water PC no objection; SODC decision awaited.

P17/S3613/FUL Appeal re: land adj to The Orchard, R Wtr PC continued objection; no Appeal dec.

Planning query re: Thatchers, Green Patch and Rose Cottage

The SODC enforcement officer (Mr. R. Workman) said on 26th April that the owner of Thatchers, Green Patch and Rose Cottage has been given 28 days to remove the structures built without consent, or put in a formal planning application, which must be lodged by 24 May. Currently there is no sign of demolition

29/19 Election details The Parish Council was not required to enter into an election, as all existing parish councillors were elected unopposed. In the South Oxfordshire District Council elections, Mrs. Anna Badcock was re-elected.

30/19 Defibrillator in Stonor

Mr. Hunt was able to report that he, with Evelyn Trust approval, is able to accommodate the Stonor defibrillator on the external, roadside, wall of Upper Assendon Farm barn. This will enable the parish council to proceed and the Clerk will contact Mrs. Sarah Roberts of the “Millie’s Dream” charity, which is the local provider of defibrillators and their installation. The Clerk was asked to suggest that Mrs. Roberts’ designated electrician, who has installed all the local defibrillators, be asked to visit Upper Assendon Farm to ascertain the electrical requirements there.

PP
PP

31/19 Finance

Parish Council accounts These are currently with the internal auditor and the report is awaited.

Declaration of exemption from the requirement for a limited assurance review This declaration was completed, duly signed by the Chairman and Clerk and will be sent to the external auditor.

PP

Insurance renewal It was unanimously agreed that the arrangement with Axa should continue. (3 year reduction in premium had been agreed in 2018)

Risk Assessment This was reviewed by the parish councillors and duly signed by the Chairman.

Data Protection Audit This was discussed by the parish councillors and duly signed by Mr. Stephen Haq.

Receipts and payments

The Clerk reported that, on 24th April, the Community Account stood at £12,652.27 and the Flexible Current Account (formerly the Queen’s Birthday account) stood at £6.76.

Cheques drawn since last meeting:

Ch.no 100561 Henley Standard (display ad for Ann Mtg - £25.88 + VAT £5.18))	£31.06
---	--------

Cheques could not be drawn at this meeting, as the cheque book is with the internal auditor. Invoices for Came & Company (insurance renewal Policy RGBDX6962034 01/06/19-3/05/20), Vision ICT (Website), The Crown Inn (meeting hire), Mrs. Pearce (clerk’s wages) were all agreed and cheques will be drawn when the cheque book is available.

Defibrillator finance When the SODC grant is received, funding for the defibrillators will be in place, including an amount for future maintenance, i.e. replacement pads and batteries. The Clerk hoped to be able to transfer all the defibrillator funding into the Flexible Current Account. SODC was unable to pay this directly into the FCA, as they are only permitted to use one set of bank details. The grant will therefore be paid into the Community Account.

32/19 Parish Communications

Mr. Haq reported that the position remains the same as in March but Cabinet 3 at Turville Heath is now ‘live’.

Regarding the Hollandridge connection, Mr. Dunn reported that there had been no change and he had received no response from Better Broadband for Oxfordshire. Mr. Haq will contact BBO for an update.

SH

“Do not Knock” Stickers The Clerk reported that these are available free of charge and was asked to circulate the information via the distribution list.

PP

- 33/19 Roads
B480 This remains in a very poor state. It is hoped that the OVO Energy Women's Cycle Tour may encourage Highways to be more proactive. Clerk to continue to chase. PP
- Cleaning street signage Mr Stracey had invited 'Red Kite' to quote for this work, but nothing has been received. Discussion followed, at which it was suggested by the parishioners present that this could possibly be undertaken locally. The Clerk will contact Highways to enquire whether there is any assistance they would be willing to give, prior to inviting parishioners to organise a 'clean-up'. PP
- Replacement road signs A request had been received to replace a missing 'pedestrians in road' warning sign with two signs, near to the pond at Russells Water. The Clerk was also asked to request the repainting of a 'SLOW' sign in the same vicinity. PP
- OVO Energy Women's Cycling Tour A reminder that this will take place in the parish on Wednesday 12th June. Details will be put on to the website whenever available.

34/19 Commons Report

Gated footpath across common land at Russells Water There is no further news from Stonor Estates.

Barking dogs at Upper Nuttall's Farm Some noise continues, but more sporadically,, which may be due to wind direction and/or cold weather inhibiting hikers over the `bridleway. It is understood that the owners may have fitted anti- barking collars. The dogs appear well looked after, and may be settling into their new surroundings.

Missing notice at Maidensgrove The Clerk had received a sample of the boarding, which was shown to the meeting, together with a quotation of £80.00 for one replacement notice. After discussion, it was agreed unanimously that an additional notice should be ordered, as one of the existing notices is damaged. The Clerk will liaise with Evans Signs to arrange replacements. PP

- 35/19 Footpaths Report Mr.Hunt reported that footpath PS9 is currently clear.

- 36/19 Refuse and Waste Management Fly-tipping continues to be a problem, which rubbish left along the B480 and in Russells Water.

37/19 Date, place and time of next meeting To be confirmed: Wednesday, 10th July 2019, at The Village Hall, Russells Water, 7.00 p.m.

There being no further business to discuss, the Chairman closed the meeting, thanking all those for attending.

Close of meeting: 8.00 p.m.

.....
Chairman