

PISHILL WITH STONOR PARISH COUNCIL
Minutes of 'open air' Meeting at White Pond Farm, Stonor
on Wednesday 22nd July 2020

Present:	Mr. T. Dunn	Chairman
	Mr. S. Stracey	Vice-Chairman
	Mr. R. Collett	
	Mr. R. Hunt	
	Mr. S. Haq	
	Mrs. P. Pearce	Parish Clerk

Also present: Mr. M. Herbert, Mr. and Mrs. T. Walton

The Chairman welcomed those present, reminding them of the social distancing regulations. He thanked Mr. and Mrs. Stracey for the use of White Pond Farm barn for this open air meeting.

33/20 Apologies for absence Miss M. Burley, Mr. P. Peggie, Mr. A. Wilson

34/20 Re: election of Chairman and Vice-Chairman Due to the cancellation of the Annual Meeting this has been postponed until May 2021.

35/20 Declarations of interests and dispensations re: items on the agenda: Mr.S.Haq declared a personal interest in Planning Application P20/S1429, Renvyle, Stonor

36/20 Public participation re: items on the agenda Items

37/20 Minutes of Parish Council Meeting held on 27th May 2020 Agreed as a true record and signed by the Chairman.

38/20 Matters Arising from Parish Council Meeting held on 27th May 2020 None

39/20 Planning Applications

P20/S0818/FUL Stonor Park, variation of condition	Awaiting SODC decision
P20/S1040/FUL Chiltern Hills Farm, Russells Water	SODC approval 8/6/20
P20/S1195/FUL Grove Farm, Patemore Lane, Pishill	PC and many parishioners object; SODC decision awaited
P20/S1429/HH Renvyle, Stonor	SODC approval 9/6/20. Single garage built under permitted devlpmt

Land adjacent to The Orchard, Russells Water A mobile home, site lavatory, van and other items had appeared on this land, which is being monitored by the Parish Council and SODC Planning Enforcement. SODC has begun an investigation SE20/189 for the breach of planning control identified as the laying of hardcore and formation of a hardstanding. A breach of planning has occurred as the caravan has remained in situ for up to 28 days in this calendar year (Schedule 2 Part 4 Class B of the Town & Country Planning (General Permitted Development) (England) Order 2015).

Planning Application by Homes England to build a new Town at Chalgrove Airfield

The Chairman reported that this was possibly prompted by the publication of the SODC Local Plan. Homes England is a Government quango and the proposal may result in compulsory purchase in due course.

40/20 Defibrillators The Clerk has checked all three and will continue to do so until the volunteers can take over when Covid-19 restrictions are lifted.

41/20 Parish Communications

- | | | | |
|----|--------------------------|--|-----------|
| a) | Noticeboard at Pishill | While ‘The Crown’ remains closed the board cannot be reinstalled. | TD/SS |
| b) | Damaged board at Stonor | A replacement is kindly being made by Mr. Bill Eastwood, a resident of Pishill. The backing board was supplied by the Parish Council. Suitable recompense to be discussed. | b/f |
| c) | Website | Modification of website to achieve greater accessibility to those with disabilities and those using mobiles and tablets. The Parish Councillors discussed this. Mr.Dunn proposed implementation; seconded by Mr. Hunt. Reluctantly agreed by parish councillors. Clerk to contact Vision ICT. | PP |
| d) | Group ‘io’ communication | Mr. Haq outlined this service, which will allow interactive communication via email throughout the parish. During lockdown, the parish council has communicated on items of social interest which will now cease. Group IO facility would remove this necessity, allowing parish emails to revert to purely parish information, i.e. planning, road works etc. | PP |
| e) | Update to Emergency Plan | Agreed unanimously that Mr. Haq should establish Group IO. To be brought forward when Covid-19 permits. | SH
b/f |

42/20 Roads

- | | | | |
|----|--------------------------|--|-----|
| a) | B480 | The Clerk has chased again; no action by OCC Highways. Last communication received in June was that it had been passed to the ‘relevant department’ for investigation. | b/f |
| b) | Ditches | These need clearing while the weather is dry. The contractor, who has a 20 year contract, is proving less than effective and in spite of requests, no ditch clearance has taken place in the Parish.
At the beginning of July 2020, Mr. Philip Shaw cleared the ditches on the right-hand side of the B480 (travelling towards Middle Assendon) at the request of the Parish Council. This work will be carried out annually. | |
| c) | Swale ditch, Stonor Park | Mr.Stracey had discussed the work required with Hon. William Stonor and Mark Bostock of OCC Communities. Hon. William Stonor will be arranging a quote and the account will be settled by OCC. | b/f |

43/20 Commons Report

- | | | |
|----|--------------------|--|
| a) | Driving on Commons | Fewer incidents at present. Commons have been partially cut. |
| b) | Driving in fields | This continues. |

44/20 Footpaths Report

Nothing to report

45/20 Refuse and Waste Management

- | | | | |
|----|---------------------------------|--|----|
| a) | Purchase of litter pickers etc. | Mr.Haq has the purchase of 20 sets of litter picking equipment in hand. | SH |
| b) | Dog excrement bins update | The Chairman invited Mr. Herbert to address the meeting who confirmed that Stonor Estates would not permit dog excrement or litter bins to be placed on the Commons. | |

- 45/20 (cont) Refuse and Waste Management
 - c) Difficulty with refuse collections in Maidensgrove

Over recent weeks, the refuse collections in Maidensgrove have proved problematical. Bins have not been collected on time and SODC has been advised by Biffa that they would not collect as they maintained, incorrectly, that the road is privately-owned, in spite of OCC having repaired potholes in the past. Mr. Andy Wilson, a resident of Maidensgrove, has been extremely effective in dealing with this matter. It has been established that a short stretch is a restricted by-way, but the rest is ‘adopted’ and there is no reason for the bins to be changed to a bag collection as proposed. A meeting is planned for Tuesday, 28/6/20, between SODC and OCC, plus representatives of the residents and parish council. Mr. Stracey and Mr. Collett will try to attend*, SS/RC and possibly Mr. Herbert representing Stonor Park. (*The Clerk will represent the Parish Council in the event of an unexpected difficulty). Time to be confirmed. PP

- 46/20 Administration
 - a) Clerk’s Contract Signed by the Chairman and Clerk.
 - b) Financial regulations review To be carried out by Clerk PP
 - c) Risk Assessment The 2020/21 risk assessment was reviewed by the parish councillors and signed by the Chairman. A separate risk assessment had been carried out for this socially distanced open air meeting.

- 47/20 Finance
 - a) Bank statement The Clerk reported that the Community Account stands at £15,971; balance in Flexible Current Account is £6.76. Mr. Haq suggested that CIL money should be placed into the Flexible Current Account, also that online banking should be investigated. Clerk to make enquiries PP
 - b) Receipts and payments

Cheques issued prior to meeting and ratified at meeting:

Ch.no: 100598 Came & Co (insurance 2020-2021)	£352.36
100599 Vision ICT (website hosting 2020-21)	£288.00
100600 Elizabeth Cooper (internal audit, including courier)	£210.00
100601 Coruba (Stonor noticeboard backing)	£ 68.44

Cheques waiting to be issued, due to internet difficulties:
HMRC, Clerk’s wages and expenses, hire of White Pond barn for meeting.
 - c) The Annual Governance Statement was completed and approved. To be published on parish website. PP
 - d) Approval of Parish Council accounts + internal auditor’s report – these were also approved and signed. To be published on parish website. PP
 - e) Funding Litter picking equipment, Mr. Haq to proceed with 20 sets. Agreed unanimously. SH
 - f) Quickbooks’ or alternative

The internal auditor had advocated using Excel rather than Quickbooks.
Mr. Collett offered to assist the Clerk with Excel following the Covid-19 lockdown b/f

48/20 Date, place and time of next meeting: To be confirmed: Wednesday, 23rd September 2020 at 7.00.
Venue to be announced nearer date of meeting.

The Chairman thanked Mr. and Mrs. Stracey for the use of the White Pond Farm barn, and declared the meeting closed at 8.25 pm.

.....Chairman
320