*Website address: www.pishillwithstonorpc.co.uk*

**PISHILL WITH STONOR PARISH COUNCIL**

**Minutes of Annual Meeting**

**held at The Village Hall, Russells Water on**

 **16th May 2023**

Present Mr. T. Dunn Chairman

 Mr. R. Collett

 Mr. S. Haq

 Mrs. F. Hunt

Also present: Mrs. B. Phipps, Dr. B. Snell, Mr and Mrs T. Walton, Mr. R. Warner

39/23 To receive Declarations of Acceptance of Office for all Parish Councillors

 The necessary forms were received and signed by the Parish Clerk

40/23 To receive Registers of interest for all Parish Councillors These were received and noted for

 forwarding to SODC Monitoring Officer

41/23 Election of Chairman

The Chairman stood down for this item and Cllr Haq proposed that Mr Dunn should continue as

Chairman for the forthcoming year. Seconded by Mrs. F. Hunt and carried unanimously.

Mr. Dunn signed the Declaration of Acceptance of Office of Chairman and returned to the chair.

42/23 Election of Vice-Chairman

 In his absence, Mr Dun proposed that Mr Stracey return at Vice-Chairman; seconded by Mrs. F. Hunt

 and carried unanimously. Mr Stracey will complete the Declaration of Acceptance of Office prior to

 the next meeting.

43/23 Apologies for absence: Mr Simon Stracey and Cllr F VanMierlo (County and District Councillor)

44/23 To receive declarations of interest; Mr Collett declared an interest item 50/23 as neighbour. No dispensations

re: items on the Agenda to be recorded.

45/23 To agree Minutes of Parish Council Meeting held on 4th April 2023

The Parish Council resolved to agree the Minute as a true record, duly signed by the Chairman

46/23 To discuss any matters arising None

47/23 To invite public participation re: items on the Agenda 56/23 Roads – complaint to Cllr VanMierlo, who

 was unable to be present. Complaint to be relayed following the meeting. PP

49/23 To receive reports on Planning Applications:

[P22/S4601/FUL](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P22/S4601/FUL) The Stables Russells Water – PC objected; withdrawn prior to SODC determination

P23/S0850/HH Square House, Russells Water – ancillary outbuilding SODC approval 28/4/2023

P23/S0932/FUL Chapel Wells, Pishill – erection of belvedere, Retrospective; SODC refusal 13/5/23

To report on current situation re: land adjacent to The Orchard, Russells Water : Mr Collett reported

that weedkiller had been used again on the site, but no other activity.

50/23 To discuss the current situation re: The Crown, Pishill

 Mr. Dunn had contacted Mrs Laura Brand twice to ask for an update on the current situation.

The Crown has recently appointed a new Managing Director, Mr Nick de Haan.

Mr Dunn invited the parish councillors to discuss the current situation, following which it was agreed that he

would write urgently to SODC Planning and Enforcement departments expressing concern that the situation

has not been formalised with either a change of use application and/or planning application.

51/23 To report on Election – 4th May 2023

The local elections were held on 4th May, prior to which SODC established that the current parish councillors

were uncontested and therefore there was no requirement to hold a parish election.

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Pishill With Stonor Parish Council – Minutes of Annual Parish Meeting (2) 16.05.23

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52/23 To receive report on parish communications

 Mr. Haq reported that there had been no further developments.

53/23 To receive Finance and Administration reports

To report on Bank Balances

a) Barclays Community Account £14,479.10

 b) Amenity Account £1,018,79

c) To agree Insurance renewal for 2023-2024 (Gallagher Insurance details emailed to councillors) £706.26

Renewal due on 31st May 2023. This was discussed and agreed unanimously. The renewal figure will be fixed for the forthcoming three years.

d) To agree ratification of cheques issued from Community Account since last meeting

Ch no: 100676 OALC ‘year end’ course £36.00

100677 Annual membership £130+26 vat £156.00

100678 Cancelled

100679 Henley Standard – display advertisement for Annual Meetings £36.79

All were agreed unanimously

e) To agree payment of the following from the Community Account:

Ch.no: 100680 Village Hall, RW Mtg hire (£12 ph) £12.00

100681. Shaw Fencing – Stonor ditches £280 + 56.00 VAT £336.00

100682 Vision ICT – website hosting and support £258.00+51.60 VAT £309.60

100683 HMRC PAYE £55.62

100684 P.A. Pearce wages + exps from 31/03/23-6/05/23 (£13.48 ph x7

- PAYE + expenses) £593.12-55.62 £549.50

 100685 Arthur J. Gallagher Insurance policy 112391287 £706.26

 f) To receive Annual Accounts and sign Certificate of Exemption

 These were received, agreed and signed by the Chairman and Clerk/RFO

g) To agree Annual Governance Statement The Annual Governance Statement was received

 and agreed unanimously. Duly signed by Chairman and Clerk

h) To agree disbursement of Amenity Account balance following receipt of all expenditure details

Following the Coronation Big Lunch payment of suppliers’ accounts, it was agreed that the sum would

be donated to the Sue Ryder Charity and the figure displayed on the notice boards and via the Parish mailing list PP

*i)* The Parish Councillors had been approached by The Village Hall Russells Water requesting a donation towards the provision of a replacement notice board. This was discussed and it was agreed that a donation of one-third of the cost should be provided, to be taken from CIL monies.

54/23 To receive Commons Report

 a) Driving on Commons Nothing to report

 b) Replacement 5 metal signs on Maidensgrove Common The signs have been received and are

 due to be installed shortly.

 c) Driving on fields Nothing to report

55/23 To receive Footpaths Report Everything is in order, nothing further to report.

56/23 To receive Roads report The roads throughout the Parish remain in a dreadful condition,

 despite frequent complaints via Fix my Street. Repairs are not

 being undertaken, with large, deep potholes appearing in all areas.

 It had been hoped that the County Councillor would be present to

 receive complaints from the parishioners present, as well as the

 Parish Councillors. Parish Councill will complain by email to Cllr

 VanMierlo. PP

57/23 To receive report on Refuse & Waste Collection

a) Fly tipping Mr. Haq reported an incident of fly-tipping in Park Lane, where a

fibreglass dinghy had been dumped and then set alight. Police and fire

brigade had attended and Mr. Haq had been able to identify a van, which

had presumably contained the boat for delivery. The Clerk had reported the resultant damage to SODC (Biffa) for clearance and this had been carried out

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Pishill With Stonor Parish Council – Minutes of Annual Parish Meeting (2) 16.05.23

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57/23 To receive report on Refuse & Waste Collection (cont)

a) Fly tipping Mr Haq also reported on the dumping of McDonald’s wrappers on

 A very regular basis.

57/23 To receive report on Refuse & Waste Collection

b) ANPR Cameras Discussion followed on whether it would be sensible to investigate

the provision of ANPR cameras in the Parish. Suggested that three should

be provided, covering the main routes. The Clerk was asked to investigate

costs etc. PP

58/23 To report on the Coronation Big Lunch:

 a) Coronation Big Lunch on Sunday 7th May 2023

 It was unanimously agreed that this had been a very successful occasion. 113 adults had

attended, plus 12 children. Slices of hot beef had been served from ‘Puffing Billy’, together

with a vegetarian option and hot new potatoes A magnificent array of salads and puddings had

been provided by those attending, and beer, wine and soft drinks had been provided free of

charge. The barn at White Pond Farm had been beautifully decorated by the Stracey

 family, to whom grateful thanks from all the parish is recorded. Following the settling of

 suppliers accounts, the balance will be donated to Sue Ryder Charity and the details will be

 publicised through the parish mailing list. PP

59/23 Matters for discussion at the discretion of the Chairman – the Chairman permitted the following:

 a) Speed Awareness signs After discussion it was agreed that the Clerk should investigate

 costs for providing automatically illuminated speed awareness signs PP

 Clerk to contact Cllr VanMierlo re: possible grant application.

60/23 To agree date, time and place of next meeting; close of meeting

 To be confirmed: Tuesday, 11th July, 2023, 7.00 p.m. at The Village Hall, Russells Water

There being no further business to transact, the Chairman declared the meeting closed at 7.55 pm.

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 Chairman

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