*Website address: www.pishillwithstonorpc.co.uk*

**PISHILL WITH STONOR PARISH COUNCIL**

**Minutes of Parish Council Meeting**

**held at The Village Hall, Russells Water**

**on 14th September 2023**

Present Mr T Dunn Chairman

 Mr S Stracey Vice-Chairman

 Mr R Collett

 Mr S Haq

 Mrs F Hunt

 Mrs P Pearce Parish Clerk

Also present: Mr A de Segundo, Mrs G Evans, Mr T Forster, Mr D James, Mr N Main, Mr R Warner, Mrs L Wigfull

75/23 To receive apologies for absence None

76/23 To receive declarations of interest and dispensations re: items on the Agenda None

77/23 To agree Minutes of Parish Council Meeting held on 20th July 2023 The Parish Council resolved to agree

 the Minutes as a true record, duly signed by the Chairman.

 To discuss any matters arising – No matters arising

78/23To invite public participation re: items on the Agenda Mrs L Wigfull, Mr R Warner Roads, traffic calming (80/23a); Mr A de Segundo (85/23),

79/23 To receive reports and Planning Applications:

 a) ‘The Crown’ Public House, Pishill The Clerk had contacted SODC Planning Enforcement, who had

 declined to update the Parish Council on the grounds of Data Protection.

 b) P23/S2405/FUL Five Horseshoes Public House, Maidensgrove Planning Permission is being sought

 for the demolition of the conservatories and construction of two single storey extensions in their

 place.

 c) Russells Water Farm & The Lookout The new owner has been in touch with the Parish Council

 outlining proposals. Formal application is awaited.

 d) The Dower House, Stonor – Listed building consent possible requirement Mr Haq had visited the

 site, where work to the roof and windows is taking place. There are three caravans on site,

 providing accommodation for the work force. The builders have been asked to contact SODC

 re: the possible necessity to obtain planning permission.

 e) To report on current situation re: land adjacent to The Orchard, Russells Water Mr Collett reported

 that there was no change.

80/23 To receive Roads report

1. Traffic calming proposals

The Chairman invited Mrs Wigfull to address the meeting. Mrs Wigfull felt strongly that traffic

Is travelling much too quickly through Stonor and she, and other residents, are fearful of an

Impending accident involving pedestrians, particularly in the absence of pavements or flat verges.

Mrs Wigfull suggested ‘pedestrian in road’ signs to be provided and the Clerk was instructed to PP

contact Oxfordshire County Council to see if these could be arranged.

Mrs Wigfull also felt that some of the 30 mph signs required updating, and the Clerk will PP

contact OCC accordingly. Mr Haq will check the ‘reminder’ sign in Park Lane SH

Mr Collett and Mr Haq had met Mr J Beale of Oxfordshire County Council and agreement had

been reached regarding the positions of the traffic survey equipment. Photographs were

shown to all present. Update re: dates awaited from OCC. b/f

 b) Winter preparedness – update on salt bin contents Mr Stracey requested that a further bag of

 salt should be provided for the forthcoming winter. Clerk to arrange with OCC Highways PP

 c) Event notification: Chilterns 50 Challenge – Saturday 23rd September 2023 - Noted

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Pishill with Stonor Parish Council – Minutes of Meeting (2) 14.9.23

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80/23 To receive Roads report (cont)

d) Village Hall cycle event Saturday 19th August, concern expressed by parishioner

Mr Haq felt that too many cyclists had attended this event for residents to drive safely

using the single-track roads in the Parish.

Mr de Segundo was invited to address the meeting and reported that steps had been taken by the Village Hall Committee to ensure that such a situation does not reoccur.

 e) Removal of silt from catch pit, Church Lane, Pishill Following a request by a local parishioner

 the Clerk had contacted OCC Highways and Fix my Street to arrange for the catch pit to be

 emptied. b/f

80/23 To receive report on parish communications

 Mr Haq reported that he continues to be in touch with EE regarding the extended use of the Stonor mast.

81/23 Finance and Administration

a) To report on Bank Balances The Clerk reported as follows:

Barclays Community Account £10,326.51

 Amenity Account £37.00

c)To agree ratification of cheques/BACS payments issued from Community Account since last meeting

Ch no: 100691 Village Hall, Russells Water 1/3rd cont. to replacement noticeboard £356.00

Banking transfer to Amenity Account re: Coronation lunch, items deemed payable under CIL £43.42

The above were ratified by the councillors.

d) To agree payment of the following from the Community Account

BACS HMRC PAYE £196.69

 BACS PA Pearce (Clerks wages 56hrs x 13.48ph=£754.88-PAYE196.69+exps 20.00) £578.19

 BACS The Village Hall, Russells Water (mtg hire @ 12 ph) £ 12.00 Ch.no: 100692 E. Cooper (£200.00 internal audit fee + £12.50 delivery) £212.50

e) To review Financial Regulations and agree alteration of section 11(b) re: Public contract regulated

 by Public Contracts Regulations 2015 estimated value in excess of £25,000, to be amended to read "in excess of £60,000" - Reviewed and agreed unanimously

f) To review Data Protection including update of passwords

Reviewed and agreed unanimously. New passwords handed to Mr Haq in a sealed envelope.

g) Internal audit report had been received from Ms E Cooper and emailed to the Parish Councillors –

 contents noted.

h) 2nd half Precept payment received from SODC £3250.00 This payment had been received.

i) Re-declaration of compliance with Pension Regulator completed (required by 13th May 2024)

 The Clerk had made the redeclaration on 14th September, 2023.

82/23To receive Commons Report

 a) Driving on Commons Nothing to report at present

 b) Replacement 5 metal signs on Maidensgrove Common Mr Stracey said that this will be

 carried out shortly. SS

1. Litter picking – DofE George Blumfield Mr Haq reported that a young parishioner, George

Blumfield, had undertaken litter-picking in support of his Duke of Edinburgh Award. It

was suggested that the Clerk should write on behalf of the parish council thanking him for

his efforts. PP

83/23 To receive Footpaths Report Mrs Hunt said that there was nothing to report at present.

84/23 To receive report on Refuse & Waste Collection

1. Fly tipping at 'the slough' Russells Water Mr Mark Williams of Russells Water had reported

 this latest incident to Biffa and the rubbish had been removed.

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85/23 Matters for discussion at the discretion of the Chairman

 The Chairman invited Mr de Segundo to address the meeting.

 Mr de Segundo had continued to press Thames Water, including contacting Mr John Howell MP, but no

 progress had been achieved to date. The Five Horseshoes publicans are also pursuing the matter with Thames

 Water.

 Potholes have recently been outlined in white, but there are two parallel organisations involved in repairs,

resulting in ineffective and inefficient progress.

The Chairman thanked Mr de Segundo for his continued efforts.

The Parish Councillors also thanked Mr Bob Warner for the floral borders outside the Village Hall, which are

most attractive.

86/23 Date, time and place of next meeting To be confirmed: 7.00 pm on Tuesday, 28th November 2023, at The

 Village Hall, Russells Water PP

Close of meeting: There being no further business to discuss, the Chairman declared the meeting closed at 19.50.

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Chairman

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