

PISHILL WITH STONOR PARISH COUNCIL

**Minutes of Annual Parish Council Meeting
held at The Village Hall, Russells Water
on 28th May 2025 at 7.00 p.m.**

Present: Mr T Dunn Chairman
Mr S Stracey Vice-Chairman
Mr S Haq
Mrs F Hunt
Mrs P Pearce Parish Clerk

Also present: Miss M Burley, Ms P Chenevix-Trench, Mr R Lavis

- 36/25 To Elect Chairman and Vice-Chairman
The Chairman, Mr T Dunn, stepped down for this section of the meeting. His re-election was proposed by Mr S Stracey who paid tribute to the commitment Mr Dunn has shown over the past year; seconded by Mrs Hunt.
Mr Stracey stepped down as Vice-Chairman and was thanked by Mr Dunn for his work over the past Year - proposed for re-election by Mr Dunn, seconded by Mr Haq.
The Declarations of Acceptance of Office were signed by Mr Dunn and Mr Stracey, authorised by the Clerk
- 37/25 To receive apologies for absence Mr R Collett
- 38/25 To receive any declarations of interest and dispensations re: items on the agenda None
- 39/25 To agree minutes of Parish Council Meeting held on 25th March 2025 Agreed as a true record and signed by the Chairman
- 40/25 To discuss matters arising:
- a) Clearing of ditches and grips in Hollandridge and Park Lane Mr Stracey has asked Mr Shaw to carry out this work. SS
 - b) Removal of silt from catch pit, Church Lane, Pishill The Clerk reported that, in spite of frequent requests, OCC have still to clear the silt. PP
 - c) VE Day Beacon at Stonor Park By kind permission of Lord Camoys, the VE Beacon was lit on 8th May. There were approximately 15 members of the public present on what was as cold evening.
- 41/25 To invite public participation re: items on the Agenda: Item 43/25
- 42/25 To receive reports on planning applications
- a) P24/S3501/HH Tanglewood House, Pishill – SODC confirmed 29/08/25 as decision date. The Clerk was asked to find out why the bat survey is so delayed. PP
 - b) P25/S0493/FUL JoJo's Vineyard. After consultation with Swyncombe PC, PC no objection.
 - c) P25/S1391/FUL Park Lane Cottage Stonor – consultation date 21st June 2025. ALL
 - d) Mobile home delivered to Upper Nuttall's Farm, Maidensgrove. SODC confirmed this has been passed to Enforcement.
 - e) Residents' query re: current enforcement situation at The Crown, Pishill The situation remains unclear SODC Enforcement emailed that they have no indication of the owner's intentions at present but are planning to visit The Crown to ascertain its overall condition. b/f
- 43/25 The Five Horseshoes, Maidensgrove
The Chairman invited Ms Chenevix-Trench to address the meeting.
Ms Chenevix-Trench outlined the proposal by local residents to seek designation of The Five Horseshoes as an Asset of Community Value. To this end, she requested that the parish mailing list be used to give information to parishioners on how this aim could be achieved and to ask for assistance. The Parish Councillors unanimously agreed. The link for the questionnaire is <https://bit.ly/3SRj1W6> and photos, comments, questions or messages can be sent via the link.

- 43/25 The Five Horseshoes, Maidensgrove (continued)
Residents complaint at the unsightly nature of the mobile home at The Five Horseshoes, Russells Water. This was discussed and it was agreed that an approach should be made to Brakspears requesting a replacement fencing to obscure the mobile home. PP
- 4/25 To receive Roads report
- a) Traffic calming proposals Mr Haq reported that the purchase of illuminated traffic calming signs had been paused due to the security of battery issues and where the poles would be situated. Mr Haq had obtained quotations for the supply of one sign with solar panel amounting to £3150.00 + VAT.
In the interim, Mr Haq was asked to go ahead with arranging the painting of 30mph speed limit 'roundels' in Stonor. These will be provided free of charge by OCC Highways. SH
- b) Potholes between Snowball Hill and JoJo's Vineyard Mr Collett had sent an update to the Clerk, Mr Collett had been in touch with Kieron Webb, Senior Officer, from Inspections, Highway Maintenance (Operations) OCC viz the road between The Lookout and the Five Horseshoes. Mr Collett had chased him again 2 weeks ago and received a prompt reply to the effect that he had undergone emergency surgery; Mr Webb plans to inspect the road within two weeks. RC
- 45/25 To report on parish communications
- a) Gigaclear progress Mr Haq reported that the cabinet is now operational serving Bix, Pishill and Stonor and the next process is that residents will be contacted to ascertain whether they wish to be connected. The connections will be made either through trenches or via poles – all connections are due to be completed by June 2026.
- b) Installation at Pishill Church Mrs Gabrielle Evans, the Treasurer of Pishill Church, has reported that this was completed successfully on 30th April with WiFi connection of 105Mbps in the vestry and 35Mbps by the church door, which is a fast enough speed to operate the digital giving device without using a booster from the vestry to the church entrance.
The Connectin device was installed on 7th May and can be monitored remotely by the Treasurer.
- c) To adopt Parish Council IT Policy – a draft had been produced by the Clerk, which is to be vetted by Mr Haq. To be brought forward for adoption at the next parish council meeting. SH
b/f
- 46/25 To report on Finance and Administration
The Clerk reported:
- a) Bank balances:
Barclays Community Account £14,575.33
(Less CIL £1929.26 + Filming £4000) General balance £8646.07
- b) Amenity Account £37.00
- c) Payments were agreed unanimously from the Community Account
Bnk Transfer
Insurance – Hiscox Insurance (via AJ Gallagher) £708.19
Baylis Community Media (Henley Standard ad for Ann Mtg) £96.00
P.A. Pearce (Clerk's wages £14.36 x 7hpw x 9 wks to 25/5/25 + £20 exps) £705.28
HMRC (PAYE) £219.40
Village Hall at Russells Water – meeting hire 28/05/2025 £ 12.00
- d) Certificate of Exemption and Annual Accounts: All required documents were signed by the Chairman and Clerk. The Exercise of Public Rights is on the website and will be on the Stonor noticeboard on the designated date – 2nd June 2025.
- e) Appointment of internal auditor for 2025/26 The Clerk is in contact with Ms J Olds re: the appointment of an internal auditor for 2025/26 due to the retirement of Miss E. Cooper. PP
- f) Proposed purchase of printer Mr Haq had sourced a printer of the correct size and specification, costing £250.00. Purchase agreed unanimously SH
- g) New Model Financial Regulations – these regulations are being finalised and will be implemented at the next meeting. b/f
- h) Revised Model Standing Orders - to be implemented at the next meeting

47/25 To receive Commons and Fields Reports

- a) Driving on Commons Some tyre marks have been observed on Maidensgrove Common within the last week.
- b) Driving on fields None at present
- c) Puddle on track between Russells Water pond and Russells Water Common The Clerk has been in contact with Lord Camoys who has consulted his lawyers and, whilst he owns the common and has granted rights to the residents the track, it is not the case that Stonor Park is also required to maintain the track to their properties.

48/25 To receive Footpaths Report Nothing to report

49/25 Matters for discussion at the discretion of the Chairman Nothing to discuss

50/25 Date, time and place of next meeting.

To be confirmed: Tuesday, 15th July 2025 at White Pond Farm, 19.00

The Chairman thanked all those for attending and declared the meeting closed at 19.58

.....Chairman